

REQUEST FOR GRADUATE EXAM MODALITY EXCEPTION

See the departmental policy on Graduate Exam Modalities on the reverse side.

DATE OF EXAM: _____ Qualifying Exam Dissertation Defense

PROPOSED EXAM PARTICIPATION *(Indicate the modality of participation for every committee member)*

Role	Name	Participation Modality
Student	_____	_____
Chair (co-Chair)	_____	_____
Co-Chair	_____	_____
Outside Member	_____	_____
Committee Member	_____	_____
Committee Member	_____	_____
Committee Member	_____	_____
Committee Member	_____	_____
Committee Member	_____	_____

Argument for Exception *(How is the above configuration in the best interest of the student? Attach a response if necessary.)*

Endorsed?

_____ DATE: _____
Faculty Adviser/Committee Chair

Approved?

_____ DATE: _____
Director of Graduate Studies/Graduate Committee Chair

_____ DATE: _____
Department Chair

Comments

Graduate Exam Modality Policy

The preferred modality for conducting graduate examinations (doctoral qualifying examination and final dissertation/thesis defense) is to have the student and all committee members physically present. It is expected that there will be synchronous participation by all committee members in the scheduled exam and that at least half of the committee, including the Chair (or one co-chair), will participate in person. However, the department recognizes that a remote or hybrid graduate examination may be in the best interest of the student. There must be sufficient expertise among present members to examine the student. If a committee member must be absent for the scheduled exam, it is permissible for one absent committee member to examine the candidate on a separate date. Requests for exceptions to this policy may be submitted by the student and will be reviewed by the Director of Graduate Studies and Department Chair.